

THE FRIENDS OF CROOME



The Friends of Croome Privacy Policy

Our contact details

E-mail: friendsofcroome@gmail.com

Website: friendsofcroome.org.uk

The type of personal information we collect

We currently collect and process the following information:

- Your name and contact details

How we obtain the personal information and why we have it

The personal information we use is provided by you so we can:

- provide information about our latest events
- distribute our six-monthly newsletter
- provide details about our Annual General Meeting
- remind you when annual membership fees are due to be paid.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- Your consent. You are able to remove your consent at any time. You can do this by email to friendsofcroome@gmail.com
- We have a legal obligation.
- We have a legitimate interest.

How we store your personal information

Your information is securely stored electronically. We keep your information as long as you remain a member of the Friends of Croome for. We will dispose of your name and contact details within one calendar month of your membership being discontinued.

Your data protection rights

Under data protection law, you have rights including:

Your right of access You have the right to ask us for copies of your personal information.

Your right to rectification You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

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Your right to erasure You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing You have the the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us by email to friendsofcroome@gmail.com if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us by email to friendsofcroome@gmail.com

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>